



Job Description

Cross Campus Head Gymnastics Coach

School:	Cross Campus
Allowance Group:	N/A
Teaching Allocation:	Coaching all year round
Reports to:	Cross Campus Assistant Principal, ECA and Sports
Direct report:	Cross Campus Assistant Head Gymnastics Coach

Role & Position in the Organisation

The Cross Campus Head Gymnastics Coach is a member of the Cross Campus Coaching Leadership Team.

Major Role: To provide professional leadership and management of the Extra Curricular Gymnastics Programme in order to secure high quality learning and teaching, the effective use of resources and improving standards of learning and achievement, no matter how high past achievement has been.

The Cross Campus Head Gymnastics Coach has responsibility for:

- the administration and management of the Tumbling Tigers Gymnastics Academy including parent liaison, financial management, health and safety risk management and facility management;
- key developments in the Tumbling Tigers Gymnastics Academy;
- working with the Gymnastics Coaches and Physical Education staff to secure the highest level of performance for each individual student on the programme;
- line management and performance management of 1 – 2 full time assistant coaches and a team of part-time fixed rate coaches;
- developing student-athletes capable of representing the school successfully at BISAC, SEASAC and FOBISIA level.

Responsibilities, by area:

Goal 1: We focus on continually improving learning

Strategic Area 1 Learning and Teaching - Cross Campus Head Gymnastics Coach will:

- provide appropriate opportunities for students of a wide variety of abilities to extend themselves to their fullest extent; beyond the curriculum by the provision of Gymnastics extra-curricular activities, and in particular for the competitive Tumbling Tigers Gymnastics Academy;
- put into practice the school's Learning and Teaching Policy;



- adhere to the school's Guiding Statements;
- coach a level within the Academy programme as needed;
- provide a planning framework for the development of engaging seasonal and sessional plans to teach skills, develop fitness and achieve competitive outcomes;
- organise trials in an efficient and transparent manner;
- in collaboration with the Cross Campus Assistant Principal, ECA and Sports, Leader of Learning, PE Primary, Head of Faculty PE Secondary and Gymnastics coaches, to select teams, and enter these teams into the school databases and inform the Sports and Activities department and keep them informed of any changes that occur throughout the season;
- keep abreast of all current best practice regarding training methods, skill, tactical developments etc. and changes to FIG and Australian Level Programme rules and regulations.

Strategic Area 2 Professional - Cross Campus Head Gymnastics Coach will:

- lead and line manage the Gymnastics coaching team;
- work with the Cross Campus Assistant Principal, ECA and Sports and the Cross Campus Assistant Principal, Continued Professional Learning to recommend programmes of professional development for staff and parents associated with the Gymnastics programmes of the school;
- induct new staff with regards to Gymnastics programme;
- to ensure a functioning cross-cultural team and climate of mutual respect;
- recommend developments for the staffing of the Gymnastics programme;
- to deliver training for coaches and Gymnastics personnel;
- attend (when required) all Continuing Professional Learnings (CPL) sessions linked to student safeguarding, First Aid, English as an Additional Language (EAL) and Learning Support (LS).

Strategic Area 3 Culture and Communication - Cross Campus Head Gymnastics Coach will:

- work in close partnership with the Cross Campus Assistant Principal, ECA and Sports to ensure communications are of the highest order;
- liaise closely with the Leader of Learning, PE Primary, Head of Faculty PE Secondary when planning instructional units for the PE and in designing the extra-curricular Gymnastics programme;
- keep parents fully informed of activities, selections, programmes and events on a long term and short term basis;
- assist the Sports and Activities department to answer parental enquiries that may arise after trials and/or during the season;
- maintain the Tumbling Tigers Gymnastics Academy online profile via Firefly and any associated social media accounts;
- participate in whole school leadership meetings (when required) and attend quarterly Cross Campus Coaches meetings;
- be the main link between the Gymnastics activities in the school's curriculum and the extra-curricular Gymnastics activities;



- lead presentations to parents on aspects of the Gymnastics programme;
- ensure exemplary standards of behaviour and personal responsibility;
- contribute articles to school and other publications.

Goal II - We align our structures, policies and practices to support learning

Strategic Area 1 Policy and Planning - Cross Campus Head Gymnastics Coach will:

- plan the year's ECA Gymnastics programme, including junior development, team training, meet calendar, invitationals and in-house events, camps and weekend training;
- recommend developments in the school's Gymnastics curriculum programme, assisting in the writing the relevant instructional units in collaboration with the Leader of Learning, PE Primary, Head of Faculty PE Secondary;
- ensure the smooth running of all school gymnastics competitions;
- understand and adhere to the student safeguarding policy, code of conduct and methods of reporting a concern.

Strategic Area 2 Finance and Resources - Cross Campus Head Gymnastics Coach will:

- plan and monitor the ECA budget for all Gymnastics activities;
- advise the Cross Campus Assistant Principal, ECA and Sports with regard to fixed assets and facilities development;
- make available via a suitable ordering system the provision of appropriate uniforms and equipment as needed;
- ensure resources are used effectively and appropriately stored.

Strategic Area 3 Admissions - Cross Campus Head Gymnastics Coach will:

- ensure that new students are properly assessed and introduced to the Gymnastics programme at an appropriate level;
- ensure that all coaches are aware of relevant medical conditions of new students.
- assist in the promotion of the Tumbling Tigers Gymnastics to new families, particularly at the start of each academic year through participation in ECA Open House and ECA induction activities or by request from the admissions team.

Strategic Area 4 Health and Safety - Cross Campus Head Gymnastics Coach will:

- ensure that all members of staff associated with Gymnastics activities are suitably qualified in terms of first aid or other health and safety issues;
- ensure that all staff are aware of any health conditions of students which may cause difficulties during Gymnastics activities;
- assist the Cross Campus Assistant Principal, ECA and Sports in monitoring health and safety matters pertaining to the gymnastics hall and be proactive in reporting any perceived risks;
- safeguard students against all foreseen risks.

Strategic Area 5 Facilities - Cross Campus Head Gymnastics Coach will:

- ensure that the school's Gymnastics equipment are properly maintained, advising the Cross Campus Assistant Principal, ECA and Sports of any the problems arising that may make training or competition hazardous and logging relevant items with Buildings and Grounds for maintenance, repair or removal;
- advise the Cross Campus Principal as to how the school' Gymnastics facilities might be developed.

Cross Campus Head Coach: Safeguarding responsibility

Bangkok Patana School is committed to keeping students protected, safe and secure.

Key safeguarding responsibility:

To support the Cross Campus Assistant Principal, ECA and Sports by providing guidance and direction to staff in line with the Patana Safeguarding Policy and Staff Code of Conduct.

Responsibilities

- To ensure that all staff in your team know how to respond to an initial disclosure, who to inform, and how to record the information.
- To make Safeguarding procedures and disclosure forms readily accessible to staff.
- To bring any disclosures, incidents and concerns to the attention of the relevant Designated Safeguarding Leads (DSL).
- In liaison with the DSL, to provide guidance and support to staff, students and families in response to an ongoing concern or disclosure.
- To make safeguarding a half-termly item on team agendas, including regular reminders to delete student images from any personal devices.
- To keep staff informed about any changes to policies and procedures.
- To support the Cross Campus Assistant Principal, ECA and Sports in providing CPL relevant to Safeguarding.
- To help parents, nannies and other visitors understand our Safeguarding requirements.
- To oversee the appropriate selection of student images for publication.
- To abide by the Staff Code of Conduct and specific risk assessment documentation when planning for Trips and Excursions requiring overnight stays.
- To be aware of the Hotel/Resort Code of Conduct and accompanying Guidelines.

These duties will be developed into short and longer-term targets in consultation with the post-holder.

Qualifications

British Gymnastics Coaching Qualifications or equivalent



Bangkok Patana School
The British International School in Thailand
Established 1957

British Gymnastics School Based Coaching Qualifications or equivalent
FIG Coaching Qualifications
Education degree or PGCE would be an advantage
First Aid

Bangkok Patana School

Mission

Our mission is to ensure that students of different nationalities grow to their full potential as independent learners in a caring British international community.

Vision

We develop global citizens who shape their world through independence, empathy, creativity, and critical thinking.

Values

Well-being

We are

Protected, safe and secure
Motivated and engaged
Responsible and honest
Kind and compassionate
Balanced and fulfilled

Learning

We are

Rigorous
Inquisitive and creative
Collaborative and confident communicators
Critical, reflective thinkers
Passionate, resourceful and resilient

Global Citizenship

We are

Committed to integrity
Active volunteers
Diverse and inclusive
Ethical and informed
Empowered by our interculturalism
Inspired to improve global sustainability
Respectful contributors to digital and local communities

Student safeguarding

Bangkok Patana School is committed to safeguarding and promoting the welfare of its students and expects all staff to share the same commitment.